

## ADDENDUM TO PROJECT DOCUMENT

### Strengthening Thailand's Capacity to Link Climate Policy and Public Finance

With reference to the Project Document "Strengthening Thailand's Capacity to Link Climate Policy and Public Finance", signed by Office of Natural Resources and Environmental Policy and Planning (ONEP) and United Nations Development Programme (UNDP), dated 5 June 2013, this is to:

- 1) Update the Cover Page of the Project Document to reflect the followings:
  - The extension of the project for two more years from 2013 to 2017. The total allocated resources which will be USD 850,275 (additional 300,000 USD will be allocated for the project implementation during 2016-2017)
- 2) Update the tentative annual work plan during 2016-2017
- 3) Update the attachment of Letter of Agreement between UNDP and ONEP

#### 1) Cover Page of Project Document

Programme Period:	2013-2017
Key Result Area (Strategic Plan):	Catalysing Climate Finance
Atlas Project ID:	00072680
Start date:	April 2013
End Date:	December 2017
PAC Meeting Date:	22 March 2013
Management Arrangement:	NIM with LOA

Total allocated resources	\$ 850,275
• Regular (TRAC)	\$ 600,000
• Other:	
○ SIDA (through APRC)	\$ 250,275

2) Tentative Annual Work Plan during 2016-2017

EXPECTED OUTPUT And baseline, associated, indicated, and annual targets	PLANNED ACTIVITIES List activity, results and associated actions	TIMEFRAME								Partners	RESPONSIBLE PARTY	PLANNED BUDGET/ Amount (USD)			
		2016				2017						Funding	Budget Description	Year 2016	Year 2017
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4						
<b>Output 1:</b> Institutional capacity built to integrate climate change objectives in relevant policy review and planning processes <b>Baseline:</b> (1) Climate Public Expenditures and Institutional Review (CPEIR) completed in 2012 (2) Climate Change Strategic Master Plan finalized with reference to climate finance (3) Guidelines for Appraising Climate Related Projects completed in 2015 <b>Targets 2016-2017:</b> (1) The Guidelines widely communicated and advocated for endorsement by the National Committee	<b>Activity 1:</b> Producing communication materials for advocacy works of the Guidelines	x	x	x	x	x	x	X	x	ONEP	UNDP	TRAC	Local consultant ( <u>26,000</u> ) Document ( <u>10,000</u> )	18,000	18,000
	<b>Activity 2:</b> Organizing public forums, focus group consultations, and bilateral meetings to advocate the Guidelines for policy endorsement, legal enactment, institutional arrangement of the guidelines and the proposed integrated budget for climate change - key target groups includes members of National Climate Change Committees and related Sub-Committees, related government agencies, private sector, research institutes, and civil society			x	x	x	x	x	x		ONEP BoB NESDB	UNDP	TRAC	Workshop ( <u>18,000</u> ) Document ( <u>2,000</u> ) Office-supply-admin ( <u>4,000</u> )	12,000

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		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4						
on Climate Change and the Cabinet. (2) The Guidelines enacted with a legal mandate for implementation (3) An Institutional Arrangement and Coordinating Mechanism for the implementation of the Guidelines established (4) Capacities of selected training institutes for Climate related Appraisal strengthened	<b>Activity 3:</b> Supporting technical works to pilot the Guidelines in the actual budget process			x	x	x	x			ONEP, BOB, NESDB	UNDP	TRAC	Local/inter consultant (25,000) Document (2,000) Workshop (8,000)	17,500	17,500
	<b>Activity 4:</b> Supporting the technical works related to any refinement / adjustment of the Guidelines to be undertaken by a technical working group under the NCC					x	x			ONEP, BOB, NESDB	UNDP	TRAC	Document (5,000) Workshop (5,000) Local consultant (10,000)	10,000	10,000
	<b>Activity 5:</b> Strengthening capacities of ONEP and selected training institutes for climate related appraisal		x	x	x	x	x	x		ONEP FPRI ERTC TDRI CITC	UNDP	TRAC	Local/inter Consultant (35,000) Workshop (8,000) Document (2,000)	22,500	22,500
<b>Output 2:</b> Improved understanding of how the government budget is impacting upon climate change <b>Baseline:</b> (1) Budgetary allocations can be	<b>Activity 1 :</b> Same as activity 4 under output 1					x	x			ONEP, BOB, NESDB	UNDP				
	<b>Activity 2 :</b> Same as activity 5 under output 1		x	x	x	x	x	x		ONEP FPRI ERTC TDRI CITC	UNDP				

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		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4						
identified only for programmes where climate change is their primary objective (2) Parliamentary committees do not receive reports on how the budget is addressing climate change concerns (3) No framework in place for monitoring resilience to climate change <b>Targets 2016-2017:</b> (1) The Guidelines for appraising climate related projects used by key agencies (ONEP and BoB) for technical screening and tracking of climate related budgets (2) A reporting system and mechanism developed to inform the NCC, Cabinet, and parliamentary committees on the annual climate related budgets allocated	<b>Activity 3:</b> Strengthening Monitoring and Evaluation Framework of projects related to climate change adaptation of the MoAC and projects under Green Climate Fund		x	x	x	x	x	X	X	ONEP MoAC	UNDP	BMU NAP Support	Contractual service (45,000: Fund by BMU NAP) Workshop (Fund by BMU NAP)	(BMU NAP Support)	
	<b>Activity 4 :</b> Strengthening Monitoring and Evaluation Framework of projects under the Energy Conservation Fund of the MoE	X	X	X	X					ONEP MOE	UNDP	TRAC	Local consultant (15,000) Document (1,000) Contractual service (104,000 : PA36,000 + PM68,000)	60,000	60,000

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		2016				2017						Funding	Budget Description	Year 2016	Year 2017
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4						
(3) M&E framework for adaptation and mitigation related projects strengthened, particularly with respect to projects under the MoAC and MoE															
<b>Output 3:</b> Thailand's capacity strengthened to take leading position in south-south cooperation and innovation in the area of linking climate policy and public finance, especially among ASEAN countries. <b>Baseline:</b> (1) No knowledge products in place for access and use of international climate finance (2) Occasional but not yet systematic south-	<b>Activity :</b> Organizing an experience sharing and lesson learning forum related to climate change finance among ASEAN countries in Thailand				x				x	ONEP	UNDP	TRAC	Workshop ( <u>18,000</u> ) Document ( <u>2,000</u> )	10,000	10,000

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south exchanges with other countries <b>Target 2016-2017:</b> Two experience sharing forum among ASEAN Countries organized and held															
<b>Total TRAC by year</b>												150,000	150,000		
<b>Total TRAC 2016-2017</b>												300,000			

### 3) Addendum to the Letter of Agreement (LOA) between UNDP and ONEP

#### ADDENDUM to LOA

#### DESCRIPTION OF UNDP COUNTRY OFFICE SUPPORT SERVICES

1. Reference is made to consultations between officials of Office of Natural Resources and Environmental Policy and Planning for the nationally-managed project 'Strengthening Thailand's Capacity to link Climate Policy and Public Finance' (UNDP Output ID: 85748 ATLAS BU: THA10).
2. In accordance with the provisions of the letter of agreement signed on 5 June 2013 and the Addendum to Project Document, the UNDP country office shall provide support services for the project as described below:
3. Support services to be provided:

<b>Support services</b>	<b>Duration for the provision of the support services</b>	<b>Cost to UNDP of providing such support services (where appropriate)</b>
1. . Identify and recruit the project management team, comprising: <ul style="list-style-type: none"><li>• Project Manager</li><li>• Project Assistant (Admin and Finance)</li></ul>	2016-2017	104,000
2. Facilitation of training activities	2016-2017	57,000
3. Procurement of goods and services <ul style="list-style-type: none"><li>• Recruitment of consultants, experts</li><li>• Procurement of office equipment, computers and office supplies</li><li>• Printing</li><li>• Miscellaneous</li></ul>	2016-2017	139,000
Total Amount		300,000

4. The Inclusive Green Growth and Sustainable Development of UNDP Thailand, together with the Management Support Services of the UNDP Bangkok Regional Hub, will be responsible for providing the support services as outlined above. Reimbursement of support services by UNDP Thailand in relation to activity implementation and/or delivery of outputs, which are beyond UNDP roles in general project oversight, monitoring, and reporting to donor(s), will be considered as project direct cost. The cost of these support services will be analyzed based on the actual time spent by UNDP Thailand staff and charged to the project accordingly.

The support services cost provided by the Management Support Services will be recorded to the project budget as per transaction, based on established UNDP policies.